

December 3, 2012

Dear CSRA School Administrator,

Savannah River Nuclear Solutions (SRNS), LLC is pleased to announce that applications for its 2013 Innovative Teaching Mini Grants Program are now being accepted. **Note: Only those proposals submitted on the SRNS application will be considered. All others will be disqualified.**

Enclosed with this letter is an application form, flyers for you to post throughout your school, and brochures that contain evaluation criteria, grant writing tips and answers to frequently asked questions. Please read the instructions very carefully to prevent proposals from being disqualified. Make sure every educator who plans to submit a grant receives an application package. The application is also available in both Microsoft Word and pdf format on our web site at http://www.srs.gov/general/outreach/edoutrch/ed_home.htm.

Proposals MUST be received in our office by close of business March 1, 2013.

Fax copies will not be accepted, nor can applications be hand delivered by non-SRS employees. Proposals will be evaluated by a panel of judges based on the criteria listed in the brochure. Everyone who submits a grant will be invited to the annual reception honoring all educators in April 2013.

SRNS is committed to providing assistance to the local education community by rewarding innovative teaching methods with funds to enhance elementary and middle school science, mathematics, and technology programs in the Central Savannah River Area (CSRA). All elementary and middle school educators in the seven-county CSRA (Aiken, Allendale, Bamberg, Barnwell, and Edgefield counties in South Carolina, and Columbia and Richmond counties in Georgia) are invited to submit an application for one of three categories.

Please encourage all educators to take advantage of this program. If you have questions or need additional information, feel free to contact me at 803-952-9450, or by email at gladys.moore@srs.gov.

Sincerely,

Gladys N. Moore, Program Coordinator
Innovative Teaching Mini Grants

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** DO NOT STAPLE

Reserved for EP number

Savannah River Nuclear Solutions, LLC
2013 Innovative Teaching Mini Grants Program Application

PLEASE ADHERE TO THE FOLLOWING RULES:

1. Please type or print neatly (single-sided; do not write on back).
2. Do not write your name or team members' names within the body of the grant. This includes supporting sheets printed from your home/school internet account. **Grants with teachers' names and/or school names will be disqualified.**
3. Please provide full names of each teacher. **Maximum four teachers per team grant.**
4. Only submit original application not additional copies.

Category (check one)

- A \$500 B \$750 C \$1000

Lead Teacher's First & Last Name (Indicate Mr. or Ms.): _____

Lead Teacher's email address _____

Teacher's Subject & Grade Level _____

Would you like to be a displayer at the Mini Grants ceremony? Yes No

Names of other teachers (**FIRST and LAST names**) included on this grant (Indicate Mr. or Ms.):

Project Title _____

School Name _____ School Phone: _____

School Address (Street or P.O. Box) _____

City, State, Zip _____

Principal's Name _____

APPLICATION CHECKLIST

- | | |
|---|--|
| <input type="checkbox"/> Appropriate category checked | <input type="checkbox"/> Application is NOT stapled |
| <input type="checkbox"/> Budget/cost estimates completed | <input type="checkbox"/> Application and additional pages are single-sided |
| <input type="checkbox"/> Categories B&C (Project Plan and Implementation Schedule attached) | <input type="checkbox"/> School name/district NOT mentioned within grant |

Signature of Teacher

Date

Signature of Principal

Date

Mail completed application to: Gladys N. Moore, Program Coordinator
Innovative Teaching Mini Grants
Savannah River Nuclear Solutions, LLC
Building 730-1B, Rm. 2151
Aiken, SC 29808

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(For the sake of objectivity and eligibility, do not include school/teacher names within application.)

Project Title _____

Grade Level and Subject Area _____ Number of Students Affected _____

Project Summary

(Briefly describe your project and expected results.)

Goals and Objectives

(List learning objectives and curriculum concepts to be enhanced by this project.)

Student Involvement

(Describe how students will be involved.)

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Project Budget

(Provide an itemized list of materials and their estimated cost. Make sure your budget is reasonable, appropriate and specific.)

<u>Item</u>	<u>Supplier</u>	<u>Estimated Cost</u>
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Total Cost

Evaluation

(Describe how you will measure the effectiveness of this grant. Explain how the activities directly related to your objective.)

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COMPLETE FOR CATEGORIES B & C ONLY

DO NOT INCLUDE THIS PAGE IF SUBMITTING CATEGORY A (\$500) GRANT

Project Plan

(Give details of your project plan, short and long term.)

Implementation Schedule

(Detail time line for implementation, short and long term.)

Cost Sharing

(If your project requires more than the amount granted, describe how you will secure additional funding.)

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